ADVISING APPOINTMENT PLANNING GUIDE FOR STUDENTS

As a student, it is important to proactively set up advising appointments with your advisor. Every student is required to meet with his/her advisor each semester before registering for classes. In order to maximize these appointments, you should be prepared. Below is a checklist to help you prepare for your advising appointment at Johnston Community College.

_____ Know your program of study and your student ID #. These items can be found on the interview summary sheet that you will receive from your counselor.

_____ Check off the classes that you are taking on your major worksheet. If you do not have a major worksheet, you can get one from your advisor and if you are a new student, you will receive one during your first advising session.

_____ Look at your major worksheet and note classes of interest/classes you need to take for next semester.

_____ Consider how many classes you would like to take as well as time frames that are most convenient for you. (Day, evening and/or online classes)

_____ Familiarize yourself with the class schedule for the following semester (http://webadvisor.johnstoncc.edu/pebble/) and take into account your other obligations when thinking about class times that work for you. Also understand that you will need to be flexible, since courses do fill up and that you should choose back-up class times.

_____ Write down any questions you have (and bring them with you!).

At your appointment, you will:

- Discuss your educational and career goals with your advisor. It’s important to have this discussion each time you meet with your advisor to ensure you are in the correct program of study and are taking the appropriate classes.

- Talk with your advisor about how your semester is going.

- Address any concerns you may have.

- Talk about any on campus resources from which you would benefit (including, but not limited to: tutoring, counseling services, clubs and campus activities, career/transfer services).

- Review your major worksheet (bring it with you!) that you have made notes on and discuss options for classes for next semester.

- Your advisor will give you your activation/registration date during your advising session. On this day, you will be able to register for classes online through WebAdvisor. **You will not register for classes during your advising session.**

If you are receiving financial aid, please be aware that making any changes to your class schedule could impact your financial aid award.