



Purpose

To provide policy regarding the protection and supervision of minors on all College property, including off-site centers.

Definitions

“Activity” is defined as any activity or event conducted by a College-sponsored event or held on any College property or off-site center.

“Covered individual” is defined as any individual 18 years old or older (including employees volunteers, and students working for a JCC-sponsored event/activity and owners, employees, and volunteers of covered third-party events) who works closely with, interacts, supervises, instructs, or otherwise comes into direct, non-incident contact with minors in an event/activity. Invited guest speakers, guest lecturers, or guest instructors whose interaction with minors is limited and only in the presence of a covered individual are not considered covered individuals.

“Covered third-party event” is defined as an event or activity operated by an entity other than the College, which primarily serves or includes minors and uses College property under the terms of an agreement with the College and is not otherwise exempted from this regulation.

“Minor” is defined as any person under the age of 18 who is participating in an event or activity and who is not enrolled at the College or enrolled in an innovative high school pursuant to N.C. Gen. Stat. § 115C-238.50 *et seq.*

“Event” is defined as a “College-sponsored event” or a “covered third-party event.”

“College property” is defined as all College grounds, buildings, facilities, stadiums, or other improvements, that are owned, leased, used or otherwise controlled by the College.

“College-sponsored event” is defined as any event or activity which is not exempted from this regulation under Section 1 and which (a) is operated by a College unit, (b) primarily serves or includes minors, and (c) in which the College is knowingly supervising participants who are minors, or where minors are registered for an on-line event operated by the College.

“Responsible Party” is defined as any parent/guardian, client responsible for event, or other individuals that bring a minor for which they are responsible to College Property or a College-sponsored event.

General Policy

This policy is set to oversee minors on College property in academic settings and events, as well as those visiting College property for other purposes. The College reserves the right to maintain a safe and orderly educational environment for students, employees, and visitors on College property and for College-sponsored events.

College-sponsored events and third-party use of College facilities shall be required to have appropriate security onsite for the duration of events, as determined by College administration. Covered third-party events are also required to adhere to this policy and related procedures. Responsible parties for events will be responsible for all costs associated with compliance with this regulation, including but not limited to personnel costs, administrative costs, and background check fees.

No student, employee, or visitor to the College shall leave a minor unattended, including in campus buildings, on campus grounds, at an off-campus center, or in a vehicle.

The parent/guardian or accompanying adult is directly responsible for the behavior, safety, and well-being of their minor while on College property.

Minors on Campus in Academic Settings

Minors participating in the Career & College Promise program or other innovative high school programs are allowed on College property, in appropriate locations for registered classes, advising, tutoring and other areas for academic needs. These students must not be accompanied by other minors not enrolled in a specified program or other individuals.

Minors shall not be brought to class by students or employees. The practice of bringing minors to College property, such as for class, shall be considered as a potential disruption for others and shall be understood to place the College in a position of liability.

Minors may accompany a parent or guardian student to College property during registration and other appropriate times; however, unattended minors shall not be permitted on College property while parents/guardians are attending class.

College-Sponsored Activities & Events

The College plans and hosts many College activities, events and programs on multiple properties of the College, including the main campus and off-site campus centers.

Divisions and units within the College may conduct registration required activities, events and programs. Each division or unit conducting a registration required activity, event or program shall be responsible for adhering to this and all College policies and procedures. Each division or unit shall also be required to collect contact information for the responsible parent/guardian of each minor child participating in a College registration, required activity, event or program.

Parents/guardians of each minor child participating in a College registration required activity, event or program shall be provided with contact information and information on how to contact their minor in the event of an emergency.

Agreements and Forms

College-sponsored events may require that each minor and their parent/guardian execute a College-approved liability waiver form. College-sponsored events are responsible for maintaining the executed waivers in accordance with the College's record retention schedule.

All covered third-party events shall be required to execute and deliver a facility use agreement or other College-approved agreement before they may for their event on any College property. Such agreement shall include a statement acknowledging that the College may monitor compliance with requirements for operating a covered third-party event. The College reserves the right to require proof of compliance with the policy.

Non-compliance with this policy or related procedures may result in the offending person(s) and any responsible party being asked to leave College property and further result in such person(s) being denied approval for return to College property.